

Outlining

Outline Notes

Name _____	Date _____
Topic _____	Period _____

Main Idea/Subject _____

Support/Idea 1. _____

Details/Examples A. _____

B. _____

C. _____

D. _____

E. _____

Support/Idea 2. _____

Details/Examples A. _____

B. _____

C. _____

D. _____

E. _____

Support/Idea 3. _____

Details/Examples A. _____

B. _____

C. _____

D. _____

E. _____

Support/Idea 4. _____

Details/Examples A. _____

B. _____

C. _____

D. _____

E. _____

Summary/Observations

NOTE TAKING / STUDY SKILLS OUTLINE

- I. Organization
- A. Planner
 - B. To do list
 - C. Note books - color-coded
 - D. 3 ring binder
 - E. Book Bag
 - F. Locker - when to use (plan for the day ahead)

- II. Study Tips
- A. Motivation
 - B. Place
 - C. How to Study
 1. Short bursts
 2. warm up
 3. vocab cards
 4. two column notes
 5. when to study

- III. Note taking Methods
- A. Outline
 - B. Web
 - C. Two column notes
 - D. Abbreviations
 - E. Acronyms
 - F. Date and Identify

- IV. Listening
- A. Problems
 - B. Ways to overcome problems

- V. Memory / Concentration

- VI. Study Break - Binder Check

- VII. Learning Styles

- VIII. Reading

- IX. Essay

- X. Research Paper